



COLORADO PEACE OFFICER STANDARDS AND TRAINING

TRAINING ANNOUNCEMENT (POST PROVIDED SCHOLARSHIPS AVAILABLE)

POST is providing scholarships for lodging and registration for the Peace Officers wanting to attend the Introduction to Marijuana, DUI investigations with Green Lab being offered by Understanding Legal Marijuana, LLC.

POST will cover the cost of registration, and all travel costs up to \$750.00 per peace officer attending.

POST can only cover the cost of up to three (3) peace officers per agency who attend training after February 1st and no later than June 15, 2016. (Please note all final reimbursement request must be sent to POST by June 20, 2016.)

Peace officers wishing to attend this training must utilize the registration website hosted by Understanding Legal Marijuana, LLC. <http://understanding420.com/DisplayEvents.aspx>

Reimbursement Procedures

Each agency must submit a cost proposal using the attached reimbursement request form prior to attending the training. If the form is received after the peace officer has attended, POST will not be able to reimburse.

Each agency will be responsible for collecting registration and travel costs documentation from their officers and submitting ONE reimbursement request to POST. Ensure the following documentation is included in your reimbursement request (if applicable):

- Registration confirmation and certificate of completion
- Itemized lodging statement
- Beginning mileage with address and ending mileage with address (if mileage reimbursement is being requested)
- W-9 from the agency
- Per-diem documentation

Please submit all documentation to Carolyn Berry.

Please remember POST does not reimburse individuals for these classes. POST will only reimburse an agency. It is the responsibility of the agency to reimburse their personnel. If you have any questions please contact Carolyn Berry at 720-508-6725 or Carolyn.berry@coag.gov.